

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 695  
Board and Administration Center, Room 011  
Mattoon, IL  
November 11, 2024

**Minutes**

**Call to Order.**

Chair Cadwell called the November 11, 2024, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board and Administration Center, Mattoon, IL. Chair Cadwell called for two minutes of silence in honor of the service and sacrifice of veterans on this Veteran's Day.

**Roll Call.**

**Trustees Physically Present:**

Trustees Physically Present: Mr. Gary Cadwell, Chair; Mr. Kevin Curtis; Mr. Larry D. Lilly; Mr. Dave Storm, Secretary; Ms. Doris Reynolds, Ms. Denise Walk, Mr. Thomas Wright, Vice-Chair and Student Trustee Ms. Abbie Kelly.

**Trustees Absent:** None.

**Others Participating via Telephonic or Electronic Means:** None.

**Others Present:**

Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Mr. John Woodruff, Vice President for Business Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughhunn, Executive Assistant to the President's Office; and members of the staff.

**Approval of Consent Items.**

Trustee Curtis moved and Trustee Walk seconded to approve the following consent items:

1. Approval of Minutes of October 14, 2024, Regular Meeting.
2. Approval of Minutes of October 14, 2024, Closed Session.
3. Approval of Agenda of November 11, 2024, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	620,761.90
Building Fund	\$	101,125.18
Site & Construction Fund	\$	179,939.05
Bond & Interest Fund	\$	0
Auxiliary Services Fund	\$	69,368.89
Restricted Purposes Fund	\$	229,122.06
Working Cash Fund	\$	-
Audit Fund	\$	50,000.00
Liability Insurance Fund	\$	22,448.36
Student Accts Receivables	\$	408,288.61
Total	\$	1,681,054.05

For a summary of trustee travel reimbursement and details of bills refer to [the Board of Trustees web page](#).

5. Destruction of Tape Recording of the May 8, 2023, Closed Session and the May 4, 2023, Resource and Development Committee Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

### **Conduct of a Public Hearing concerning the Intent of the Board of Trustees to Sell not to Exceed \$5,100,000 Funding Bonds for the Purpose of Paying Claims against the District.**

6:02 p.m. - Chair Cadwell announced that a hearing was being held to receive comments regarding the District's intent to sell not to exceed \$5.1 million funding bonds to pay claims against the District.

Chair Cadwell asked members of the Board for any further comments about the bond sale. There were no additional comments by Trustees.

Chair Cadwell asked the public for any written or oral testimony about the bond sale. There were none.

6:03 p.m. - Trustee Walk moved and Trustee Wright seconded to adjourn the public hearing concerning the intent of the Board of Trustees to sell not to exceed \$5.1 million funding bonds to pay claims against the District and resume to the regular Board meeting.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

## **Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

## **Committee Reports.**

### **ICCTA/Legislative.**

Trustee Walk said the Fall veto session kicks off tomorrow but since the Governor did not veto any pieces of legislation this year, there is not much anticipated activity for the veto session. Dr. Bullock and Ms. Jean Anne Highland, Chief of Staff, are working with the Illinois Community College Marketing Collaborative to be proactive with communications on the past successes of the PATH grant and dual credit. She said they are working to ensure that all community colleges in the state have common talking points to give to our legislatures on those successes and other needs that align with the statewide community college brand of "For Every Student, For Every Community."

### **Resource & Development.**

Trustee Reynolds, Committee Chair, said the Committee did not meet since the last regular Board meeting.

### **Finance.**

Trustee Storm, Committee Chair, said the Committee did not meet since the last regular Board meeting.

## **Buildings & Site.**

Trustee Curtis, Committee Chair, said the Committee did not meet since the last regular Board meeting.

## **Foundation.**

Trustee Wright, Committee Chair, highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- The Foundation is hosting a pizza party for our 2024-2025 scholarship recipients on November 6. We are excited to celebrate our recipients. We'll also be hosting our annual brunch with Sarah Bush on November 22 to celebrate the recipients of the Sarah Bush Lincoln Health Care Nursing Scholarship.
- On that same note, our FY26 scholarship application just opened and will remain open for the first cycle until January 31.
- We wish a huge congratulations to our 2024 Foundation & Alumni Award recipients and were honored to celebrate them on October 24 with a special event on campus. A special thanks to our outgoing Foundation Board members, Denise Bence, Renee Huckstead and Blake Pierce for their invaluable service! We're also excited to welcome our newest board members: Gary Philippi, Kurtis Rankin and Amy Shafer.

## **Student Report**

Ms. Abbie Kelly, Student Trustee, reported that the Student Government Association and Student Life have partnered together to help those in our local community by hosting a toy drive for the One Stop Community Christmas. She said we are accepting donations throughout November. The One Stop Community Christmas will be held here at Lake Land College on Saturday, December 14. She said some gift ideas for ages 5-9 would be: Legos, barbies, stuffed animals & coloring supplies. Ms. Kelly said she, along with a few others from SGA, will be attending the Illinois Board of Higher Education administrators meeting here on Wednesday afternoon. In partnership with ISS, we are working to start a new student suggestion e-box via the Laker hub. She said it is similar to the employee's "leave your voice" program and we hope to have it ready by the spring 2025 semester. The sophomore members of SGA also did a mentor/mentee event to get to know the freshmen delegates and answer any questions they may have and help them out.

## **President's Report.**

Dr. Bullock gave the following updates:

- The College received a payment in October from the Illinois Department of Corrections for \$1.6 million toward the FY 2025 outstanding balance. The IDOC is paid up to date.

- The College received a payment in October from the Illinois Department of Juvenile Justice (IDJJ) for \$45,573 toward the FY 2025 outstanding balance. The IDJJ is paid up to date.
- In October, the College received payments from the State of Illinois for FY 2025 credit hour reimbursement of \$740,143 and equalization of \$574,383. A balance of \$3.6 million in credit hour reimbursement and \$4.6 million in equalization remains outstanding.
- The College received \$6.8 million in property tax payments in October.

## **Business - Non-action Items.**

### **Presentation of National Trap Shooting Championships 2<sup>nd</sup> Place Award and Success of the Lake Land College Skeet and Trap Shooting Team and Team Members.**

Trustees heard a presentation from Mr. Josh Fulk, Civil Engineering Technology Instructor/Coordinator and Coach of the College's Skeet and Trap Shooting Team, along with some members of the team, attended the meeting to present their 2nd place plaque from their participation at the National Trap Shooting Championships. Mr. Fulk highlighted the member of the College's team who was crowned the individual champion. Mr. Fulk also highlighted some of the team's additional successes since being approved as a College team in August 2023.

### **Monthly Data Point Discussion – Working Teams Master Plans and Annual Assessment Report.**

Trustees heard a presentation from Ms. Lisa Cole, Director of Data Analytics, who highlighted this report and enhancements to our institutional assessment process. Trustees were provided with the latest annual assessment report that also highlighted all working teams' master plans.

### **Faculty Focus on Student Success – Improvements to the Emergency Services Program.**

Trustees heard a presentation from Ms. Jasmine Ballard, Emergency Services Program Director & Clinical Coordinator, who highlighted improvements and updates for the Emergency Services Program.

### **Proposed Revisions to Board Policies:**

- **05.04.15 – *Absence Due to Inclement Weather.***
- **11.08.01 – *Employees' Records.***

Mr. John Woodruff, Vice President of Business Services, presented recommendations for the Board to consider revising the above-referenced Policies. Trustees reviewed a memorandum

from Ms. Dustha Wahls, Director of Human Resources, along with details of the proposed language for each Policy.

For Policy 05.04.15, Mr. Woodruff reported that effective January 1, 2025 Public Act 103-0749 requires payroll compensation if a campus is closed due to a city, county, or State declaration of a winter weather emergency. He noted that per the new legislation, employees who provide educational support services to the campus should be paid their daily, regular rate of pay and benefits if the closure precludes them from performing their regularly scheduled duties and the employee would have reported for work. He said that the pay related to the closure does not apply if the employee is given a rescheduled day and services are rendered. Trustees received the proposed revisions detailing the required aspects of the new law.

For Policy 11.08.01, Mr. Woodruff reported that effective January 1, 2025, Public Act 103-0727 amends the Illinois Personnel Record Review Act. He said the amendment refines the requirements for making a valid personnel record request. The proposed revisions included all details or pertinent aspects of the amendment.

Mr. Woodruff said the administration is submitting proposed revisions to these two policies as first reading, and we will bring these recommendations back to the Board for approval during the December 2024 regular Board meeting.

## **Calendar of Events.**

Trustees reviewed a calendar of upcoming events. Additionally, Dr. Bullock reminded the Board about the holiday luncheon set for December 4, 2024 and the special Board meeting on April 14, 2025, at 4:00 p.m. He also highlighted plans for November 20, 2024 in which the College will install Rotary Peace Poles at a location on the College's main campus.

## **Action Items.**

### **Adoption of Board Policy 05.04.25 – Paid Parental Leave. (Roll Call Vote Required).**

Dr. Bullock highlighted a request from Ms. Wahls for the Board to consider adopting the above-referenced Policy. Trustees received the details of the proposed revisions to Policy 05.04.25 – *Paid Parental Leave*. Dr. Bullock said that providing paid parental leave aligns with our strategic plan (focus area 3 – institutional and employee excellence) and our commitment to fostering a supportive workplace culture and enhancing employee well-being. The Policy language detailed eligible employees, effective January 1, 2025, would be able to receive four continuous calendar weeks of paid leave following the birth or adoption of a child. He said this leave must be taken within 12 weeks after the occurrence of a qualifying event.

Dr. Bullock said we submitted this recommendation as first reading during the October 14, 2024 regular Board meeting. He said that since that time, we have received no additional requests for changes.

Trustee Walk moved and Trustee Curtis seconded to adopt as presented proposed revisions to Board Policy 05.04.25 – *Paid Parental Leave*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

### **Acceptance of September 2024 Financial Statements.**

Trustees reviewed the September 2024 Financial Statements and a memorandum from Mr. Woodruff that highlighted the Financial Statements and significant variances. Mr. Woodruff said some of the significant variances are timing related and should normalize by year's end.

Trustee Storm moved and Trustee Curtis seconded to approve as presented the September 2024 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

### **Approval of Part-Time Rates and Stipends.**

Mr. Woodruff requested that the Board approve an updated chart of the Part-Time Rates and Stipends. He said this action item is normally brought to the Board at the beginning of each fiscal year, as was done this past summer, for rates effective July 1 or the start of the College's fiscal year. Mr. Woodruff said due to the state-mandated minimum wage increases effective January 1, 2025, this is being submitted for approval of new rates effective January 1, 2025, for positions impacted by the new minimum wage level of \$15.00 per hour.

Trustee Reynolds moved and Trustee Lilly seconded to approve the Part-Time Rates and Stipends for the period January 1, 2025 through June 30, 2025.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

## **Approval of Workers Compensation Insurance Renewal.**

Trustees heard a recommendation from Mr. Woodruff for the Board to approve the renewal of the College's Worker's Compensation Insurance Policy with the Illinois Public Risk Fund (IPRF) for calendar year 2025. Trustees learned the proposed renewal rate of \$164,918 reflects a \$1,370 (.8%) increase over our prior year's coverage. Mr. Woodruff said that with this renewal the College will again qualify to receive a Safety Grant from IPRF in the amount of \$18,777 to be used to enhance safety throughout campus. Trustees learned that acceptance of this grant will be brought to the Board for approval at a future meeting.

Trustee Wright moved and Trustee Lilly seconded to approve the renewal of the College's Worker's Compensation Insurance Policy with the Illinois Public Risk Fund through Dimond Bros. Insurance of Mattoon at a rate of \$164,918 for the period January 1, 2025 through December 31, 2025.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

## **Declaration of Surplus Item(s) or Equipment.**

Mr. Woodruff requested the Board declare as surplus various office printers/copiers and a production printer, items which have been used by the College's Print Shop or at various office locations and need to be replaced. If approved by the Board as surplus, then the College will receive trade-in values as part of the next agenda item for purchasing new equipment for the Print Shop.

Trustee Walk moved and Trustee Curtis seconded to declare as surplus and as presented various office printers/copiers and a production printer that have been used by the College's Print Shop and grant authorization to trade in the units as part of an order agreement with Konica Minolta for new equipment or dispose of these items in a manner most beneficial to the College.

There was no further discussion.



Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

## **Approval of Purchase of Equipment for the Print Shop.**

Mr. Woodruff requested the Board approve spending \$155,112.99 for the purchase of 8 Konica/Minolta Bizhub units for use as office copiers/printers located throughout Lake Land College, the purchase of one Konica/Minolta 14000 production printer, a Duplo Creaser/splitter/cutter and a Horizon PF 40L Folder to be used in the Lake Land Print Shop. Mr. Woodruff reported this purchase price included receiving a trade in value for older equipment as detailed in the previous agenda item.

Mr. Woodruff noted that a bid is not needed per Board Policy 10.22 (4.f.).

Trustee Wright moved and Trustee Curtis seconded to approve spending \$155,112.99 for the purchase of 8 Konica/Minolta Bizhub units for use as office copiers/printers located throughout Lake Land college, the purchase of one Konica/Minolta 14000 production printer, a Duplo Creaser/splitter/cutter and a Horizon PF 40L Folder to be used in the Lake Land Print Shop. All machines will be purchased from Konica/Minolta.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

## **Approval of Certificate of Tax Levy.**

Trustees heard a recommendation from Trustee Storm that the Board approve the Certificate of Tax Levy for the 2024 levy year. Trustee Storm said the proposed taxing levy will not exceed a five percent increase over the prior year's extension. Therefore, a notice and a hearing will not be necessary. Trustees learned the College will not know the actual tax rate for the 2024 levy year until late spring when all of the EAV's are finally determined by the 15 individual counties in the Lake Land College district, but we are estimating that our rate of levy will decrease to approximately \$.5207 per \$100 EAV, a .29% decline from the prior levy year. Dr. Bullock said that for the individual taxpayer, Lake Land's tax is approximately 5% of the total bill and reflects Lake Land's low overall tax rate per \$100 EAV.

Trustee Storm, Chair of the Finance Committee, said the Committee met on October 10, 2024 and reviewed the proposed 2024 tax levy. He said the Committee's consensus was to recommend to the Board approval of the tax levy as presented.

Trustee Storm moved and Trustee Curtis seconded to approve as presented the 2024 tax levy and related certificate of compliance.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

### **Approval of Bid for Construction for Phase Two at the Effingham Technology Center.**

Trustees heard a request from Mr. Woodruff for the Board to award the bid from K. Wohltman Construction, Inc. of Effingham, in the amount of \$2,008,000, for construction work related to the upper level (Phase 2) of the Effingham Technology Center. Trustees received the bid tabulation sheet detailing K. Wohltman Construction submitting the lowest of two bids received. Mr. Woodruff reported the bid is for general contractor related activities including the removal, construction and/or remodel activities required to have the upper-level area ready for use before the Fall 2025 semester.

Trustee Lilly moved and Trustee Reynolds seconded to approve as presented the bid from K. Wohltman Construction, Inc. of Effingham, in the amount of \$2,008,000, for construction work related to the upper level (Phase 2) of the Effingham Technology Center.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

### **Approval of Purchase of Furniture for Phase One / Level One of the Effingham Technology Center.**

Mr. Woodruff presented a recommendation for the Board to approve the proposal for the purchase and installation of new furniture for phase one/level one of the ETC from Widmer

Interiors at a total cost of \$258,099.60. Trustees received the proposal with details of all furniture items.

Mr. Woodruff noted that a bid is not needed since we would be utilizing state consortium pricing through Omnia Partners.

Trustee Wright moved and Trustee Walk seconded to approve as presented the proposal for the purchase and installation of new furniture for phase one/level one of the ETC from Widmer Interiors at a total cost of \$258,099.60.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

### **Approval of Agreement with Dynamic Controls, Inc. of East Peoria, IL.**

Trustees heard a recommendation from Mr. Woodruff requesting that the Board approve a two-year service agreement with Dynamic Controls, Inc. of East Peoria, Illinois, at a rate of \$50,289 per year, which is an increase of \$4,843 per year as compared to our previous agreement that expired on September 30, 2024. Trustees were provided with the service agreement.

Trustee Lilly moved and Trustee Walk seconded to approve as presented a two-year service agreement with Dynamic Controls, Inc. of East Peoria, Illinois, at a rate of \$50,289 per year, for the period October 1, 2024 through September 30, 2026.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

### **Closed Session**

6:52 p.m. – Trustee Curtis moved and Trustee Storm seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) and (8) to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College and to discuss security procedures and the use of personnel and

equipment to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

## **Return to Open Session - Roll Call**

7:12 p.m.

**Trustees Physically Present:** Mr. Gary Cadwell, Chair; Mr. Kevin Curtis; Mr. Larry D. Lilly; Mr. Dave Storm, Secretary; Ms. Doris Reynolds, Ms. Denise Walk, Mr. Thomas Wright, Vice-Chair and Student Trustee Abbie Kelly.

**Trustees Absent:** None.

**Others Participating via Telephonic or Electronic Means:** None.

## **Approval of Cyber Security Insurance Renewal as Discussed in Closed Session.**

Trustee Walk moved and Trustee Curtis seconded to approve the renewal of the Cyber Liability Insurance with Dimond Brothers of Mattoon, IL, underwritten by Tokio Marine HHC of Chiyoda City, Tokyo, Japan, for the primary policy (\$2,000,000 coverage) and At-Bay Insurance Services LLC of Wilmington, DE, for an excess policy (\$3,000,000) for the period December 14, 2024, through December 14, 2025, at a total cost of \$39,449.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

## **Approval of the Human Resources Report as Discussed in Closed Session.**

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended personnel changes.

Trustee Reynolds motioned and Trustee Wright seconded to approve as presented the following standard Human Resources Report. Chair Cadwell said this followed discussion on the topic held in closed session related only to the appointment of two full-time, tenure-track faculty employees.

**The following employees are recommended for FMLA leave. Board policy 05.04.12.**

Bell, Harry	10/7/24-2/29/24	Continual and Intermittent
Burrell, Krista	11/4/24-1/2/25	Continual and Intermittent
Olarge, Annabelle	10/29/24-	Intermittent
Taylor, Shelby	4/21/25-7/11/25	
Webster, Samantha	6/1/24-	Intermittent

**Additional Appointments**

**The following employees are recommended for additional appointments**

	<b>Position</b>	<b>Effective Date</b>
<b>Part-time</b>		
Carlin, Nathaniel	Student Services Intern	10/28/24
	Primary Position Newspaper Editor	
Craig, Bethany	CBI Trainer	10/22/24
	Primary Position Grants Writer and Coordinator	
Dickens-Montgomery, Amanda	Allied Health BNA Adjunct Faculty	10/21/24
	Primary Position Path Grant Support Services	
Nanjela, Lungowe	Community Learning Instructor	1/2/25
	Primary Position Bookstore Rush Worker	

**New Hire-Employees**

**The following employees are recommended for hire**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Bierman, Kendra	Student Wellness Center Manager	1/2/25
Fournier, Derek	Correctional Construction Occ Instructor	10/21/24
Paige, Ashlyn	Dual Credit Events and Onboarding Spec	11/18/24
Poulin, Dylan	Custodian	11/14/24
Shedosky, Erin	Custodian	11/12/24

**Full-time Tenure Track**

Mayhaus, Danielle	Nursing Instructor	1/10/25
Panful, Benjamin	IT Instructor/Coordinator IT Programs	1/10/25

**Part-time**

Hendrickson, Jennifer	Community Learning Instructor	1/2/25
Kambobe, Pamela	International Student Ambassador	10/2/24
Msoni, McKay	International Student Ambassador	10/15/24

Tabbert, Alexis	Community Learning Instructor	10/31/24
Yao, Wen Li	Community Learning Instructor	1/16/25

**College Work Study**

Baker, Abraham	College Work-Study	9/5/24
Childress, Faith	College Work-Study	10/14/24
Gentry, Wyatt	College Work-Study	10/14/24
Jones-Homann, Michaela	College Work-Study	10/15/24
Meinhart, Megan	College Work-Study	10/29/24

**Terminations/Resignations**

The following employees are terminating employment

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Besch, Sierra	Child Care Lab Lead	10/31/24
Cunningham, Nancy	Correctional Career Technology Instructor	10/15/24
Garrett, Torie	Child Care Lab Assistant	10/31/24
Hawk, Laura	Early Childhood Education Coach/Mentor	10/31/24
Morrison, Lynae	Employment Specialist	10/25/24
<b>Part-time</b>		
Charles, Frantz	Institutional Equipment Assistant	8/30/24
Nelson, Gregory	Retiree Incentive Program	10/31/24
Van De List, Elizabeth	Kluthe Test Proctor	7/3/24

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Lilly, Reynolds, Storm, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly.

Absent: None.

**Motion carried.**

**Other Business. (Non-action)**

Trustee Walk inquired about the lack of lighting for the driveway at the Effingham Technology Center. Mr. Woodruff said he would look into this issue.

There was no additional discussion.

**Adjournment.**

Trustee Curtis moved and Trustee Cadwell seconded to adjourn the meeting at 7:16 p.m.

There was no further discussion.

**Motion carried by unanimous voice vote.**

Approved by:

/s/Gary Cadwell  
Board Chair

/s/Dave Storm  
Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.  
[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)